



North West Local Health  
Integration Network

## BOARD OF DIRECTORS

North West LHIN Boardroom  
975 Alloy Drive, Suite 201  
Thunder Bay, Ontario

September 9, 2009  
12:00 pm (Eastern)

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<b><u>Present:</u></b>	Jan Beazley, Chair Kevin Bähm Ennis Fiddler Bob Gregor Judy Morrison Tom Sarvas	<b><u>Staff:</u></b>	Gwen DuBois-Wing Laura Kokocinski Andy Gallardi Brian Ktytor Liisa Simi	<b>Attendance</b>
		<b><u>Recording Secretary:</u></b>	Beverley McClain	

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<b>1.0</b>	<b>PROCEDURAL ITEMS</b>	
	<b>1.1 Call To Order</b> The meeting was called to order at 12:00 noon Eastern.	<b>Call to Order</b>
	<b>1.2 Declaration of Conflict of Interest</b>	<b>Conflict of Interest</b>
	<b>1.3 Approval of Agenda</b> The agenda was re-ordered and approved as amended.  <u>Resolution 2009 - 51</u> <b>Moved by Ms. J. Morrison and seconded by Mr. K. Bähm that the agenda be approved as amended.</b>  Carried.	<b>Agenda</b>
	<b>1.4 Minutes of Previous Meeting</b> Minutes of the previous meeting were pre-circulated.  <u>Resolution 2009 - 52</u> <b>Moved by Mr. B. Gregor and seconded by Mr. T. Sarvas that the minutes of the Board of Directors meeting held on June 23, 2009 be approved.</b>  Carried.	<b>Approval of Minutes</b>

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**2.0 BUSINESS ARISING**

**BUSINESS ARISING**

**2.1 Board Summer Business**

Ms. Beazley noted that two time-sensitive resolutions, one of which is In-camera, were approved unanimously by all Board members electronically in July 2009.

**Board Summer Business**

*That the North West LHIN Board of Directors approve the amendments made to the 2009-12 Annual Business Plan (ABP) as outlined in the Briefing Note of July 13, 2009 "Approval of 2009-12 Annual Business Plan", for inclusion in the Annual Service Plan (ASP) to be submitted to the Ministry of Health and Long-Term Care on or before July 24, 2009.*

**3.0 NEW BUSINESS**

**NEW BUSINESS**

**3.1 Ministry/LHIN Priorities**

**3.2 Planning**

**3.3 Funding and Allocation**

**Funding and Allocation**

**3.3.1 Community Care Information Management Initiative (CCIM)**

**CCIM**

Mr. Gallardi reviewed the pre-circulated report, noting the importance of this initiative. Discretionary funding is not available at this time to allocate to the CCIM to the extent that is required. The North West LHIN will continue to work with the Ministry & stakeholders to find a solution. It was noted that surplus funds may be considered for this allocation but not to the full extent required.

**3.3.2 One-time Funding Approval – Changes Recovery Homes (Kenora)**

**Changes Recovery Homes**

Mr. Gallardi invited questions on the pre-circulated briefing note. It was noted that the funds are required for the capital renovations to address health and safety concerns; the amount falls outside of the approval limits of the Chief Executive Officer.

Resolution 2009 - 53

**Moved by Mr. E. Fiddler and seconded by Ms. J. Morrison that the North West LHIN Board of Directors approves \$105,000 in one-time funding to Changes Recovery Homes to complete the renovations relating to health and safety issues as requested in the January 2009 submission, and as outlined in the Briefing Note of September 9, 2009, pending availability of funding.**

**Carried.**

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### **3.4 Performance and Accountability**

#### **3.4.1 Regional Emergency Department (ED) Study**

The agenda was re-ordered to address the Regional Emergency Department Study first. Ms. Kokocinski reviewed the pre-circulated briefing note and final study report. Questions and discussion were invited. It was noted that some of the recommendations may require external expertise to assist with implementation.

Resolution 2009 - 54

**Moved by Mr. K. Bähm and seconded by Mr. B. Gregor that the North West LHIN Board of Directors receive the Regional Emergency Department Study, as presented at the Board meeting of September 9, 2009.**

**Carried.**

#### **3.4.2 Accountability Agreements: H-SAA and L-SAA**

The briefing note was pre-circulated. Mr. Gallardi noted that engagement with the hospitals is earlier than in the past. It is the first accountability agreement for the Long-Term Care sector. Guideline availability is pending for the LHINs; the timelines are short. It was noted that long-term care is an important part of service delivery which supports ED / ALC. Questions were addressed.

#### **3.5 Second Quarter (Q2) Report**

Ms. Beazley invited questions on the pre-circulated report and briefing note. Staff will finalize the report and submit it to the Ministry by the due date of September 30, 2009.

## **4.0 REPORTS**

#### **4.1 Chair's Report**

Ms. Beazley reviewed the pre-circulated Chair's Report. It was clarified that the Board Orientation session is a full-day event; the videoconference with the Minister is scheduled for one hour at 4:00 pm Eastern. Procurement guidelines have been received; the LHIN Effectiveness Review Report has been released.

#### **4.2 CEO Report**

The CEO Report was pre-circulated. Additional highlights include: the North West LHIN will be featured in an upcoming Centre for Healthcare Quality Improvement (CHQI) Newsletter re: the FLO collaborative and the leadership shown by health service providers (HSPs) and the NW LHIN; the need for effective communication between HSPs and the NW LHIN at times of change in HSP services was noted.

Performance  
and  
Accountability  
ED Study

H-SAA and L-  
SAA

Q2 Report

REPORTS

Chair's Report

CEO Report

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<p><b>4.3 Governance Committee Report</b> Mr. Gregor reviewed the pre-circulated report. The Strategic Directions are in progress and the Governance Framework and Strategic Direction has been reviewed by the Governance and Nominations Committee. It was noted that the CEO Succession plan will be developed, as well as Board succession plans.</p>	<p><b>Governance Committee</b></p>
<p><b>4.4 Performance Monitoring Reports</b></p>	<p><b>Performance Monitoring Reports Financial Report</b></p>
<p><b>4.4.1 <u>Financial Report for the month ending July 31, 2009</u></b> Mr. Gallardi presented the pre-circulated financial report. Questions were addressed; Mr. Gallardi will clarify the Diabetes budget line.</p> <p><u>Resolution 2009 - 55</u> <b>Moved by Mr. B. Gregor and seconded by Mr. T. Sarvas that the North West LHIN Board of Directors approves the financial statement for the month ending July 31, 2009.</b></p>	
<p><b>Carried.</b></p>	
<p><b>4.4.2 <u>2009/2010 Health Service Provider Funding</u></b> Ms. Simi reviewed the pre-circulated report. Questions were addressed.</p>	<p><b>2009 / 2010 HSP Funding</b></p>
<p><b>4.4.3 <u>Ministry – LHIN Accountability Agreement (MLAA) Scorecard</u></b> Mr. Gallardi reviewed the pre-circulated report. Questions were addressed.</p>	<p><b>MLAA Scorecard</b></p>
<p><b>4.4.4 <u>Service Volumes</u></b> Mr. Gallardi reviewed the pre-circulated information report. It was noted that volumes are tracked on a quarterly basis, and variances are reviewed. Questions were addressed.</p>	<p><b>Service Volumes</b></p>
<p><b>4.4.5 <u>Emergency Department / Alternate Level of Care (ED/ALC) Strategy Update</u></b> Comments were invited on the pre-circulated report. The data demonstrates improvements in the North West LHIN's ER/ALC situation. The contributions of health service providers in working to address ER/ALC pressures were acknowledged; the improvements are recognized at the provincial level.</p>	<p><b>ED/ALC Strategy Update</b></p>
<p><b>5.0 OTHER BUSINESS</b></p>	<p><b>OTHER BUSINESS October Board Meeting</b></p>
<p><b>5.1 <u>October Board Meeting</u></b> Board members were requested to advise their availability for October 28 for sessions in conjunction with the upcoming Board meeting on October 27 in Sioux Lookout.</p>	

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**6.0 MEETING EVALUATION**

Members were asked to complete the form and return it Ms. McClain.

**MEETING  
EVALUATION**

**7.0 IN-CAMERA SESSION**

**IN-CAMERA**

Resolution 2009 – 56

**Moved by Mr. K. Bahm and seconded by Mr. T. Sarvas that at 1:15 pm Eastern the Board consider financial, personal or other matters, and personnel matters in a closed session pursuant to the exceptions set out in s. 9 (5) of the Local Health System Integration Act (LHSIA), 2006, and indicated below:**

- X (a) financial, personal or other matters may be disclosed of such a nature that the desirability of avoiding public disclosure of them in the interest of any person affected or in the public interest outweighs the desirability of adhering to the principle that meetings be open to the public.**

It was the consensus of the Board that Administration proceed as directed.

**8.0 NEXT MEETING & ADJOURNMENT**

The next Board meeting will be held on October 27, 2009 in Sioux Lookout.

**Next Meeting**

**Moved by Mr. K. Bähm and seconded by Mr. T. Sarvas that the meeting be adjourned at 2:47 pm Eastern.**

**Adjournment**

**Chair** \_\_\_\_\_

**Secretary** \_\_\_\_\_