



Ontario

North West Local Health
Integration Network

BOARD OF DIRECTORS

North West LHIN Boardroom
975 Alloy Drive, Suite 201
Thunder Bay, Ontario

June 23, 2009
9:00 am

<u>Present:</u>	Jan Beazley, Chair Kevin Bähm Ennis Fiddler (9:18 am) Bob Gregor Judy Morrison Tom Sarvas	<u>Staff:</u>	Gwen DuBois-Wing Laura Kokocinski Andy Gallardi Brian Ktytor Kristin Shields Liisa Simi Mary McGeown	Attendance
		<u>Recording Secretary:</u>	Beverley McClain	

1.0	PROCEDURAL ITEMS	
	1.1 Call To Order Quorum was met and the meeting was called to order at 9:02 am.	Call to Order
	1.2 Declaration of Conflict of Interest There were no conflicts declared.	Conflict of Interest
	1.3 Approval of Agenda The agenda was approved as circulated.	Agenda
	<u>Resolution 2009 - 33</u> Moved by Mr. Gregor and seconded by Mr. Bähm that the agenda be approved.	
	Carried.	
	1.4 Minutes of Previous Meeting Minutes of the previous meeting were pre-circulated.	Approval of Minutes
	<u>Resolution 2009 - 34</u> Moved by Mr. Bähm and seconded by Ms. Morrison that the minutes of the Board of Directors meeting held on May 12, 2009 be approved.	

	Carried.	
2.0	BUSINESS ARISING	BUSINESS ARISING
3.0	NEW BUSINESS	NEW BUSINESS
	3.1 <u>Ministry / LHIN Priorities</u>	
	3.1.1 Mental Health and Addictions 10-year Strategy Ms. Kokocinski commented on the pre-circulated presentation. The goals were established by the Ministry, and the Ontario-wide survey was designed by the Ministry. The North West LHIN has sent out over 700 surveys. Priorities will be identified for submission to the Ministry by June 30. The survey information and identified themes will help inform the next Integrated Health Services Plan (IHSP). The Minister is hosting a summit on July 14; names of providers and consumers of MHA services may be submitted to the NW LHIN for consideration to attend the summit.	Mental Health and Addictions 10-year Strategy
	3.2 <u>Planning</u>	
	3.2.1 Integrated Health Services Plan (IHSP) Ms. Shields provided an outline on the process established to update the IHSP. It was noted that there will be LHIN-wide consistency in the format, types of targets and the Ministry / LHIN priorities; the content will be based on NW LHIN input, and on the strategic direction established by the Board.	IHSP
	3.2.2 Long-Term Care Renewal Strategy Ms. Simi reviewed the pre-circulated presentation on the Ministry's initiative to renew LTC beds provincially. The call for applications was issued April 2; due July 31. November 30 is the target date for the Ministry to announce successful applicants. A need for LTC renewal must be demonstrated within a community for funding to be approved.	Long-Term Care Renewal Strategy
	3.2.3 Aboriginal Planning & Community Engagement The topic's related documents were presented by Mr. Fiddler, Ms. Morrison and Ms. Kokocinski. A review of Aboriginal Planning and Community Engagement was provided with a focus on a draft Cultural Awareness Training Plan . The training priorities will be based on those identified and ranked in the cultural awareness survey. By consensus, Board members agreed that training sessions be held to coincide with scheduled Board meetings. Ms. Morrison and Mr. Fiddler will assist with the training sessions.	Aboriginal Planning & Community Engagement
	The 2009 Aboriginal Health Forum Pathways for Collaboration Summary Report will be widely circulated	

following the Board meeting.

Ms. Kokocinski reviewed the pre-circulated briefing note on **Aboriginal Health Services Advisory Committee – Draft Terms of Reference**. It was noted that the draft regulation was used as the basis for the draft Terms of Reference; an application / selection process will be established for membership on the committee. The draft Terms of Reference will be revised to specify that two Board members will be members of the committee, one of whom will be the initial chair of the committee until such time that a chair is elected by the committee.

Resolution 2009 - 35

Moved by Mr. Gregor and seconded by Ms. Morrison that the North West LHIN Board of Directors approve the Draft Terms of Reference for the North West LHIN Aboriginal Health Services Advisory Committee.

Carried.

The pre-circulated **Aboriginal Engagement Workplan** and **Aboriginal Health Transition Fund (AHTF) 2009-10 Funding** letter were reviewed.

Mr. Kytors noted that aboriginal health care needs are also addressed through e-health initiatives, and regular updates will be shared with the Board.

3.2.4 Special Report on French Language Health Services Planning in Ontario, 2009

Mr. Gallardi addressed the Special Report on French Language Health Services Planning in Ontario, 2009 and the Final Facilitation Report of Mr. Charles Beer. The reports and the recommendations will be considered by the Ministry.

**French Language
Health Services
Planning**

3.2.5 Aging at Home

Ms. McGeown addressed the pre-circulated briefing note and outlined the provincial evaluation process.

Aging at Home

3.3 Funding and Allocation

3.3.1 Health Based Allocation Model (HBAM)

Mr. Gallardi advised that approval of HBAM is on hold at this time.

HBAM

3.4 Performance and Accountability

3.4.1 ER / ALC

It was noted that this is a provincial priority. Ms. Kokocinski advised that the NW LHIN continues to monitor on an ongoing basis the regional ER situation; a number of system improvements have been identified. The common provincial definition of ALC is effective July 1 and it is expected that the reported numbers will rise due to its implementation.

ER / ALC

3.4.2 Performance Management: MLAA Indicators – Wait Times

Mr. Gallardi reviewed the pre-circulated MLAA Performance Scorecard. Inquiries of the Board were addressed and discussion followed.

MLAA
Indicators –
Wait Times

3.4.3 Ministry / LHIN Accountability Agreement

The documents were pre-circulated. Mr. Gallardi noted that the requested changes focus on streamlining and clarification of the agreement. Inquiries of the Board were addressed.

MLAA

Resolution 2009 – 36

Moved by Mr. Bähm and seconded by Mr. Gregor that the Accountability Agreement between the Ministry and the North West LHIN effective as of April 1, 2007 be amended as set out in the draft amending agreement, a copy of which is appended to this resolution.

Carried.

Resolution 2009 – 37

Moved by Ms. Morrison and seconded by Mr. Bähm that the Chair be authorized to execute the final version of the amending agreement on behalf of the North West LHIN provided that the content of the execution of the amending agreement is substantially similar to that of the copy appended to this resolution.

Carried.

4.0 REPORTS

REPORTS

4.1 Chair's Report

Chair's Report

Ms. Beazley highlighted the following points:

- the Governance-to-Governance sessions with tng Leaders have been successful and the Governance and Nominations Committee will follow-up on decisions made at the wrap-up session;
- Ms. Beazley and Mr. Gallardi met with the Rainy River Municipal District League;

- the Lake of the Woods District Hospital (LWDH) Steering Committee has completed its work; a Board-to-Board session was held with LWDH as part of ongoing relationship building;
- the next meeting of LHIN Chairs is scheduled for July 15
- the KPMG Board and Chair evaluations are expected to be completed and forwarded to the Minister's Office by June 30; individual LHIN evaluations will be forwarded subsequent to review by the Minister's Office;
- Ms. Beazley and Ms. DuBois-Wing met with OHA representatives on June 8;
- the completed directors' skills matrix has been forwarded to the Minister's Office; the current posting for a director closes on June 30;
- attended the National Health Care Conference in June.

There was discussion of the conduct of Board business during the summer.

Resolution 2009 - 38

Moved by Mr. Sarvas and seconded by Mr. Bähm that the North West LHIN Board of Directors authorize the Executive Committee comprised of the Chair, the Vice Chair and the Secretary to act on its behalf, as necessary, during July and August 2009, if convening of a quorum is not possible for the purpose of a Special Board Meeting, and

That all decisions be reported to the Board of Directors.

Carried.

4.2 CEO Report

The report was pre-circulated. Ms. DuBois-Wing also noted:

- the Annual Report will be widely circulated electronically;
- the Ministry has issued a call for applications for 19 new Family Health Teams in 8 LHINs, including the North West LHIN; applications are due July 30;
- the Ministry will establish a renal network under the auspices of Cancer Care Ontario

Mr. Sarvas declared a conflict of interest with reference to an update on Crossroads Inc, and excused himself from the meeting at 11:41 am.

Ms. Kokocinski provided an update on Crossroads Inc, noting that, in agreement with St. Joseph's Care Group, it will relocate to Lakehead Psychiatric Hospital until no later than 2011.

Mr. Sarvas returned to the meeting at 11:44 am.

**Conduct of
Business /
Quorum**

CEO Report

4.3 Governance Committee Report

Mr. Gregor reviewed the pre-circulated report for the meeting of May 14 and provided a verbal update for the meeting of June 15, including a status report on the current Board vacancies.

Resolution 2009 - 48

Moved by Mr. Gregor and seconded by Mr. Bähm that the committee membership remains as is until such time that Board vacancies are filled as recommended by the Governance and Nominations Committee.

Carried.

4.4 Audit and Finance Committee

Mr. Sarvas reviewed the pre-circulated briefing notes for the meetings of May 19 and June 8. The year-end Financial Statements were pre-circulated for review.

Resolution 2009 – 39

Moved by Mr. Sarvas and seconded by Mr. Gregor that the North West LHIN Board of Directors approve that the monthly Financial Statements be reported monthly to the Audit and Finance Committee Chair, and to the Board of Directors on a Quarterly basis and by exception, as recommended by the Audit and Finance Committee.

Carried.

Resolution 2009 – 40

Moved by Mr. Sarvas and seconded by Ms. Morrison that the North West LHIN Board of Directors approve the Audited Financial Statements for the year ended March 31, 2009 prepared by Deloitte Touche LLP, as recommended by the Audit and Finance Committee.

Carried.

Resolution 2009 – 41

Moved by Mr. Sarvas and seconded by Mr. Bähm that the North West LHIN Board of Directors approve the appointment of Deloitte Touche as the Auditors of the NW LHIN for the one-year period April 1, 2009 to March 31, 2010.

Carried.

Resolution 2009 – 42

Moved by Mr. Sarvas and seconded by Mr. Bähm that the North West LHIN Board of Directors approve the policy "Process for Health Service Providers with No Accountability Agreements".

**Governance
Committee**

**Audit and
Finance
Committee**

**Reporting of
Monthly
Financial
Statements**

**Approval of
Audited
Financial
Statements**

**Appointment of
Auditors**

**Approval of
Policy**

	Carried.	
5.0	OTHER BUSINESS There was no Other Business.	OTHER BUSINESS
6.0	MEETING EVALUATION Members were asked to complete the form and return it Ms. McClain.	MEETING EVALUATION
7.0	IN-CAMERA SESSION <u>Resolution 2009 - 43</u> Moved by Mr. Gregor and seconded by Mr. Fiddler that at 12:01 pm, the Board consider financial, personal or other matters, and personnel matters in a closed session pursuant to the exceptions set out in s 9 (5) a & g of the <i>Local Health System Integration Act, 2006.</i> Carried.	IN-CAMERA
8.0	NEXT MEETING & ADJOURNMENT The next regularly scheduled Board meeting will be held on Wednesday, September 9, 2009. Moved by Mr. Fiddler and seconded by Mr. Bähm that the meeting be adjourned at 3:03 pm.	Next Meeting Adjournment
	Chair _____	
	Secretary _____	