

Action Meeting Minutes

Chronic Disease Prevention and Management Advisory Team

Date: June 27, 2007

Time: 11:00 a.m. to 1:30 p.m.

Present:

Peggy Lewis	Jonah Dupuis	Dr. Teresa O'Driscoll
Karen Ingebrigston	Diane Hiscox	Lori Wilson
Katherine Campbell	Susan Fairservice	Mary Wrigley
Barb Adams	Mieke Busman	Dr. Bob Algie

Regrets:

Lori Marshall	Marlis Bruyere	Sandra Jordon
Janet Gordon	Janine Black	

LHIN Staff

Laura Kokocinski	Heather Gray (Lead)	Kristin Shields
Kelly Arnold		

#	Decisions		
1.	Approved Terms of Reference. Accepted by Mieke, 2 nd by Barb, all in favour.		
2.	Principles for Engagement approved. No additions suggested at this time; any additions can be forwarded to Heather.		
#	Actions	Lead Responsibility	Due Date
1.	Circulation of meeting minutes	Heather	July 7
2.	Any suggested additions to Principles of Engagement to be forwarded to Heather.	All	Ongoing
3.	Forward any relevant documents/resources of interest to Heather for circulation to CDPM Advisory Team	All/Heather	Ongoing
4.	Information re: September 21 st CDPM event to be forwarded to all Team members	Heather	Summer (when finalized)
5.	Details for next meeting to be circulated	Heather	July

Next Roundtable Meeting – Wednesday, September 26th (more info to follow)